

## Central Pollution Control Board, Agra

### Work Allocation of CPCB-Agra office

S.N.	Name of officer / Official	Reporting officer	Work Allocation
01	V.K.Shukla, Scientist-C & I/c Agra	I/c ZO-LKO	Coordination & Supervision of entire work of Agra Office, Administrative and Financial matters, Annual action plan, Interaction with local Govt. including meetings, coordination with Z.O/ H.O., , Duties of CPIO, Other works assigned by reporting officer/ MS/CBB.
02	Sh. Kamal Kumar, Scientist 'B'	I/c Agra	Coordination of AAQM, supervision of accounts and administrative activities, Laboratory activities, office maintenance, manpower, vehicle, security, AMCs of instrument and equipments, Data Base & backup , O & M of SODAR, Metrological station, Rajbhasa, Mass awareness, Supervision of stores, internal Audit, Assistance for Implementation activities and AAP, court matters, Public complaints & RTI matters. He shall also look after the office administration in the absence of I/c.
03	Sh. Deepak Gautam, JSA	Scientist 'B'	Monitoring activities at all stations & TTZ, sample analysis, record management & Quality Assurance of Monitoring System at all stations. Instrument management and calibration, lab record maintenance, Lab database, activities of quality system in lab, O&M of IC, assistance in aerosol profile, NOx monitoring, rainwater characterization projects etc.
03	Sh. Vipul kr. Singh, JSA	Scientist 'B'	AAQM activities all stations and TTZ, Analyses of samples, QA/QC activities, O&M of IC, Management of Store (chemicals, glassware and filter paper), assistance in aerosol profile & Rain water characterization projects, Assistance in data base management.
04	Sh. K.P. Rathi SLA	Scientist 'B'	Sample collection, Monitoring activities & assistance in Analysis of Air Samples as and when required, assistance in work related to administration and accounts for record maintenance and processing of bills and all related records, Library management, Assistance in data base management.
05	Sh. Adarsh Kumar SLA	Scientist 'B'	Sample collection, Monitoring activities & Analysis of samples, Reagent preparation Management of Datasheets, Management & record maintenance of store (Fixed assets, consumable and non consumable), assistance in Laboratory activities.
06	Sh. Rakesh Kr. Saxena, SLA	Scientist 'B'	Sample collection, Monitoring activities, record management & Quality Assurance of Monitoring System ,Reagent preparation, Analysis of samples, Management of Datasheets, filter paper, assistance in activities of laboratory.
07	Sh. Suresh Kumar Yadav, JLA	Scientist 'B'	Sample collection, Monitoring activities and record maintenance at stations, assistance in Analysis of samples, preparation of reagents and chemicals, assistance in routine activities of laboratory.
08	Sh. Des Samrat Gautam, Jr. Tech.	Scientist 'B'	Maintenance of all instruments & equipments, Records of maintenance, AMC, Calibration, All matters related to power supply including UPS, sample collection, assistance in monitoring, works related to smooth power supply, air conditioning, Infrastructure development including all utility services. Records of maintenance.
09	Sh. Rai Singh, SRF	Scientist 'B'	Monitoring of AAQ at Nunhai and other stations, Analysis of samples, coordination for smooth functioning of station, record management & Quality Assurance of Monitoring System at Trans Yamuna Stations.
10	Sh. Naresh Chaudhary, SRF	Scientist 'B'	Monitoring of AAQ at Etmad-ud-daulah & other stations, coordination for smooth functioning of station, record management & Quality Assurance of Monitoring System at Trans Yamuna Stations.
11	Sh. Deepak Yadav, SRF	Scientist 'B'	Monitoring of AAQ, Analysis of samples, coordination for smooth functioning of stations, record management & Quality Assurance of Monitoring System, data display.
12	Sh. Sudhansu Yadav, SRF	Scientist 'B'	Monitoring of AAQ at Tajmahal and other stations , Analysis of samples, coordination for smooth functioning of station ,calibration of instruments, record management & Quality Assurance of Monitoring System, data display .
13	Md. Faisal, SRF	Scientist 'B'	Monitoring of AAQ, Analysis of samples, coordination for smooth functioning of stations, record management & Quality Assurance of Monitoring System, data display.
14	Sh. Abhishek Sharma, JRF	Scientist 'B'	Monitoring of AAQ, coordination for smooth functioning of station, record management & Quality Assurance of Monitoring System at Trans Yamuna Stations.
15	Ms. Gargi, JRF	Scientist 'B'	Analyses of samples, preparation for sampling and analysis, record management & QA-QC in lab, assistance in activities of quality system.
16	Sh. Vijay Kumar, JRF	Scientist 'B'	Monitoring of AAQ at Rambagh and other stations, Analysis of samples, coordination for smooth functioning of station, record management & Quality Assurance of Monitoring System at Trans Yamuna Stations.