

**Central Pollution Control Board
Information Technology Division
Office Order**

No. C.12014/07/90-Tech

September 30, 2011

Subject: Work Allocation for the officials of Information Technology Division

In view of the Administrative Approvals received on September 27, 2011, the following changes are made in the Office Order dated September 01, 2010, for work distribution among the Officials working in I.T. Division with effect from September 30, 2011:

Approved Project Works under Annual Action Plan 2011-12

Project V (A) DATABASE MANAGEMENT

Scheme 1: On-going activities including the projects related to EDB, OEDM, CAAQM and ESS (₹ 80 Lakh)

Scheme 2: Computerization and Digitization of CPCB Activities (Through Cess Funds)

Scheme 3: Project for linking real-time data from the industries/SPCBs/CPCB (₹ 20 Lakh)

Project VI POLLUTION CONTROL ENFORCEMENT

Scheme 4: Spatial Environmental Planning (₹ 10 Lakh)

Work Distribution under P V(A) & P VI under AAP 2011-12

S.No.	Name of the Project Coordinator	Designation	Project Works
01	Shri Anand Kumar	Scientist "D"	Scheme 4: SEP and all matters related to Eco-city or Eco-tourism
02	Ms Smriti Upadhyay	Scientist "C"	Scheme 1: EDB, ESS and OEDM DST Sponsored NSDI Project
03	Shri U.A.Ansari	Scientist "C"	Scheme 1: Website management, Infrastructure Management including LAN/ Internet Management, material procurement, etc.
04	Shri Aditya Sharma	Scientist "C"	Scheme 1: CAAQM Scheme 2: Digitization of CPCB Scheme 3: Linking real-time data and Forecast Exercise


It is expected that the following officers and the officials will handle the project works independently under the guidance of Reporting Officer and the I/c IT Division and gain expertise:

S.No.	Name of the Official	Designation	Project Works
01	Ms B.V.Kavitha	Scientist "B"	Forecast Project
02	Ms B.M.Poornima	Scientist "B"	Website Management
03	Shri Archit Uprit	Scientist "B"	NSDI Project
04	Shri Y.N.Mishra	SSA	Portal Development and maintenance, material procurement
05	Ms Shashi Goel	DPA	ESS software auditing, hosting and implementation

Ms. Poornima will continue the Computerization and Digitization work and Shri Archit Uprit will manage all the servers including the LAN/ Internet. Efforts are being made to hire project staff – two JRFs and one programmer to assist the Project Coordinators. The existing DEOs – Shri Pradeep Kumar and Shri Kapil will work for the Division, report to Shri Aditya Sharma and complete the Digitization works. The reporting of the officials in division, as mentioned here will be effective from September 30, 2011.

S.No.	Name of the Official	Designation	Reporting Officer
01	Shri Anand Kumar	Scientist "D"	Incharge
02	Ms Smriti Upadhyay	Scientist "C"	Incharge
03	Shri U.A.Ansari	Scientist "C"	Incharge
04	Shri Aditya Sharma	Scientist "C"	Incharge
07	Ms B.V.Kavitha	Scientist "B"	Shri Aditya Sharma
05	Ms B.M.Poornima	Scientist "B"	Shri U.A.Ansari
06	Shri Archit Uprit	Scientist "B"	Ms Smriti Upadhyay
08	Ms Piyali Bandyopadhyay	Project Scientist	Shri Anand Kumar
09	Ms Bonya Basu	Dr.Supervisor	Shri Anand Kumar
10	Shri Y.N.Mishra	SSA	Shri U.A.Ansari
11	Shri Surajmal	Sr Draftsman	Shri Anand Kumar
12	Shri R.S.Shahi	Sr Draftsman	Ms Bonya Basu
13	Ms Shashi Goel	DPA	Ms Smriti Upadhyay
14	Shri Narsingh	Attendant	Shri U.A.Ansari

In addition to the above-allocated work, all the officials shall carry out other works, assigned by CCB, MS and I/C Information Technology Division. All other works as mentioned in the Office Order dated September 01, 2010 will remain effective till further changes made.


 (A. Sudhakar)
 I/C I.T. Division