

CP No. _____

Date: _____

To,
The Incharge- F&A Division,
Central Pollution Control Board,
East Arjun Nagar, Shahadara,
Delhi-110032

Subject: - Submission of Income Details & proof of savings in form 12BB for the Financial Year 2016-17

Sir,

Please find enclosed herewith form 12BB i.e. my eligible investments (on A-4 size papers) and other income during the Financial Year 2016-2017 in Annexure-I and Annexure-II duly supported & enclosed with the documentary evidence(s) & duly self-attested as per the following arrangements:

1. **The enclosures are serially numbered, matched with amount and indicated against relevant column of proof of saving annexure.**
2. I certify that these savings have been made by me from my own salary income/ sources during the period 1st April 2016 to 31st March 2017.
3. Proof of the proposed savings declared in annexure I & II, will be submitted in time so that it can reach to F&A Division latest by 20th January 2017.
4. **I understand that**
 - a. In view of the time constraint, late submission will not be considered in any case.
 - b. **If I am unable to submit the self-attested saving proofs for the current savings by January 20th 2017 & proposed savings evidences by 10th February 2017, due tax may be deducted from my salary for the month of February and March 2017 without any further intimation to me.**
 - c. The DDO will satisfy himself about the actual deposits/ subscriptions / payments made by me, by calling for such particulars/ information as he deem necessary before allowing the aforesaid deductions. In case the DDO is not satisfied about the genuineness of any deposit(s)/ subscription(s)/ payment(s) made by me, due tax will be deducted from my salary, and I would be free to claim the deductions/ rebates on such amount(s) by filing my return of income and furnishing the necessary proof etc., therewith, to the satisfaction of the Assessing Officer.
5. I will be personally responsible to Income Tax Department, Govt. of India, for all information pertaining to income tax assessment.
6. I certify that particulars furnished are true and correct to the best of my knowledge and belief.

Thanking you

yours faithfully

Encl. Annexure –I and II

CPCB Extn. No		Signature	
Mobile No		Name	
Email ID			

Form 12 BB

Annexure -1

CP No.	नाम (Name)	पदनाम (Designation)	PAN No. (Encl. copy of PAN Card)
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Particulars for other income and savings:**(I) Income from house property (Give full details)**

SI NO.	Particulars	Details	Enclosure No.
01	Name of the owner & Co-owner of the House Property	:	
02	Address of House Property (Enclose documentary evidence)	:	
03	Whether it is a a. Purchase of ready built flat/house b. Semi-built up house; or c. Piece of land; on which house is constructed	: : :	
04	Whether Housing loan taken, if yes, a. Name & address of the bank/ Organisation; & b. Date of loan (attach sanction / disbursement letter from bank)	: :	
05	Permanent Account Number of the Lender	:	
06	Date of possession of house along with completion certificate	:	
07	Whether the House Property is Self Occupied	: Yes / No	
08	Whether any part of this House Property is let out during the financial year? If yes, give details.		
09	Housing Loan Interest Due/Paid/to be paid during the Financial Year ending 31st March 2017 (Attach prescribed certificate from Money Lender bank / Organisation)	:	
10	Out of the above Housing Loan interest, how much is being claimed this year as deduction	:	
11	Whether Co-applicant is claiming any deduction from his/her income		
12	Interest on HBA for Pre-construction period claimed during this year	:	
13	Source(s) for repaying the Housing Loan (Principal and Interest, both)	:	
14	In case of Co-owner/Co-borrower, Give full details about his/her employment / profession in a separate sheet	:	
15	House Property is declared in Annual Declaration of property statement to CPCB	: Yes / No	

"I, (name of the assessee), do declare that what is stated above is true to the best of my information and belief".

Signature_____

(II) **Other Income declared:**

1. Honorarium : _____
2. Saving Bank Interest : _____
3. FDR (Time Deposit) Interest : _____
4. CPCB T/C Society interest : _____
5. Monitoring Allowance : _____
6. Medical Bill Reimbursement(without hospitalization),
If taken more than ₹ 15,000/- during the year: _____
7. Agricultural Income. (if more than ₹ 5,000 during the year): _____
(For determination of tax rate purposes only)
8. **Any Other income (Give Full Details)**
 - (a)..... : _____
 - (b)..... : _____

(III) **Employees, who are in receipt of house rent allowance (HRA) and want to get exemption of HRA under section 10 (13A) in computing of total income, should furnish the following particulars:**

i)	Monthly rent In support of claim, please provide (i) rent agreement; and (ii) monthly rent receipts	:				
ii)	House Owner' Name Address Telephone No.	:				
iii)	PAN of House Owner	:				
iv)	Address of House taken on rent	:				
v)	Total Amount of rent paid / will be paid during the financial year 2016-17 (Enclosure No.....)	:	April-16	May-16	June-16	July-16
			₹	₹	₹	₹
			Aug-16	Sep-16	Oct-16	Nov.-16
			₹	₹	₹	₹
			Dec-16	Jan-17	Feb-17	Mar-17
			₹	₹	₹	₹

Certified that the particulars furnished by me in annexure-I of Form 12BB are correct and true to the best of my knowledge and belief.

Date:

Signature _____

Form 12 BB

Annexure-II

DEDUCTION UNDER CHAPTER VI-A IN RESPECT OF PAYMENTS:

Deduction Under Section 80 (C), 80-CCC and 80-CCD (aggregate amount of Maximum amount of Deduction ₹1,50,000/- or the amount of investment, which ever is lower)

Sl No.	Nature of Deduction	Amount of Investment
Deduction under Section 80 (C):		

(1a) Life Insurance Premium (minimum holding period 2 years)- Which are actually paid upto January 20th 2017
(USE multiple sheets if you have more policies)

Name of Insurance Co.	Policy No.	Sum Assured	Policy Term	Mode: Monthly / Qly / Half-yearly / Yearly	Premium Amount	Enclosure No.
1	2	3	4	5	6	7
LIC POLICIES TAKEN BEFORE APRIL 1, 2012 (premium paid will be allowed to extent of 20% of sum assured)						
LIC POLICIES TAKEN during 2012-2013 and after on the life of other person who is not a person with disability (premium paid will be allowed to extent of 10% of sum assured)						
LIC POLICIES TAKEN for a person with disability covered under section 80 DDB AFTER APRIL 1, 2013 (premium paid will be allowed to extent of 15% of sum assured)						

(1b) Life Insurance Premium (minimum holding period 2 years)- Which are to be paid after January 20th 2017

Name of Insurance Co.	Policy No.	Sum Assured	policy term	Mode: Monthly / Qly / Half-yearly / Yearly	Premium Amount	Enclosure No.
1	2	3	4	5	6	7
LIC POLICIES TAKEN BEFORE APRIL 1, 2012 (premium paid will be allowed to extent of 20% of sum assured)						
LIC POLICIES TAKEN during 2012-2013 and after on the life of other person who is not a person with disability (premium paid will be allowed to extent of 10% of sum assured)						
LIC POLICIES TAKEN for a person with disability covered under section 80 DDB on or after APRIL 1, 2013 (premium paid will be allowed to extent of 15% of sum assured)						

Sl No.	Nature of Deduction	Savings up to January 20 th 2017 (Attach photocopy)	Proposed Savings after January 20 th 2017	Enclosure No.																		
(2)	Contribution for participating in ULIP of UTI, LIC etc (minimum holding period 5 years)																					
(3)	Contribution to Notified Mutual Funds																					
(4)	Principal Repayment of House Building Loan: Payment by way of installment or part payment of loan taken for purchase / construction of a residential property (minimum holding period 5 years)																					
(5)	Recognized Mutual Funds																					
(6)	Post office five year time deposit scheme "PO TDR 1981"																					
(7)	Fixed deposit for 5 years or more with schedule bank (under tax saving scheme)																					
(8)	Amount invested in approved debentures of, and equity shares in, a public company engaged in infrastructure including power sector																					
(9)	Tuition fees to any University / College /Educational Institution in India for full time education of any two children.																					
(10)	National Savings Certificates, VIII / IX issue <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Date of Purchase</th> <th>Amount of NSC ₹</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Date of Purchase	Amount of NSC ₹																			
Date of Purchase	Amount of NSC ₹																					
(11)	Accrued Interest on NSC: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Date of Purchase</th> <th>Amount of NSC ₹</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Date of Purchase	Amount of NSC ₹																			
Date of Purchase	Amount of NSC ₹																					
(12)	Contribution (not being repayment of loan) towards 15 years PPF Scheme (max. limit ₹ 1,50,000/-)																					
(13)	Payment in respect of any non commutable deferred annuity (UTI,LIC, Kothari)																					
(14)	Contribution towards an approved superannuation fund																					
Deduction under Section 80 (CCC):																						
(1)	Pension fund (Maximum ₹1,50,000/-) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Name of Fund</th> <th>Date of Investment</th> <th>Amount of Investment (₹)</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	Name of Fund	Date of Investment	Amount of Investment (₹)																		
Name of Fund	Date of Investment	Amount of Investment (₹)																				
Deduction under Section 80 (CCD-1):																						
(1)	Employees' contribution to New Pension scheme (NPS) of Central Govt. (upto 10% of BP+DP+DA)																					
Deduction under section 80 CCD(1B)				NEW																		
(1)	Additional contribution upto ₹50,000/- towards New Pension scheme (NPS) w.e.f. financial Year 2015-16 (AY 2016-17) onwards																					

Deduction under Section 80 (CCD-2):			
(1)	Employers' contribution to New Pension scheme of Central Govt. (upto 10% of BP+DP+DA)		
Section 80 (CCG):			
Deduction for Rajeev Gandhi Equity Saving Scheme (RGESS):			
50% Tax deduction for those whose annual income is below ₹10 lakh and who invest up to ₹50,000 in stocks.			
<u>The scheme is for individuals with annual income of below ₹10 lakh, will have a lock-in period of 3 years.</u>			
Deduction under Section 80-D:			
			NEW
(1)	<p>Medical insurance Premia:</p> <p>(i) Part I: A deduction upto ₹25,000 on the life of taxpayer, his/her spouse and his/her dependent children; Preventive Health Check-up: A deduction of upto ₹5,000/- for preventive health check-up of Self, Spouse, Parent(s) or dependent children under section 80-D</p> <p>Part II: Further a deduction upto ₹25,000 is available on the life of father and / or mother of the taxpayer towards medi-claim policy.</p> <p>(ii) An additional deduction of ₹5,000/- available if medi-claim policy is taken on the life of a resident who is at least 60 years of age at any time during the previous year. This is irrespective of whether they're dependent on you or not. No deductions can be claimed for in-laws.</p> <p>(iii) Any payment made on account of medical expenditure in respect of a super senior citizen (80 years and above), if no payment has been made to keep in force an insurance on the health of such person, as does not exceed Rs. 30,000/- shall be allowed as deduction under section 80-D.</p> <p>The aggregate deduction available to any individual in respect of health insurance premia and the medical expenditure incurred would, however, be limited to ₹30,000. Similarly, aggregate deduction for health insurance premia and medical expenditure incurred in respect of parents would be limited to ₹30,000. (Total ₹60,000 max.)</p>		
Deduction under Section 80-DD:			
(1)	<p>Maintenance including medical treatment of a handicapped dependent (having any disability of not less than 40%)</p> <p>Available Deduction - ₹75,000, or actual expenditure incurred, whichever is lesser. For severe handicap conditions (more than 80%) ₹1,25,000/- is the deduction limit.</p> <p>Scope of Deduction - Deduction can be claimed for dependent parents, spouse, children and siblings.</p> <p><u>Please note that Dependent must not have claimed any deduction for their disability.</u></p>		
Deduction under Section 80-DDB:			
Medical expenditure on specified disease or ailment:			
(1)	<p>Deduction of ₹40,000 or ₹60,000 (for senior citizen above 60 years of age but below 80 years) and ₹80,000 for very senior citizen (above 80 years of age) in respect of medical expenditure on specified disease or ailment incurred Expenditure must be actually incurred by resident assessee on himself or dependant relative for medical treatment of specified disease or ailment. The diseases have been specified in Rule HDD. A certificate in form 101 is to be furnished by the assessee from</p>		

	any registered doctor working in a Govt. Hospital) subject to reduction of amount reimbursed by any Insurance company or CPCB			
Deduction under Section 80-E:				
(1)	Interest on loan taken for higher studies: Entire payment of interest on loan for higher studies is deductible for a maximum period of 8 years from the year in which loan repayment is started or until the above interest paid in full, whichever is earlier			
Deduction under Section 80-G:				
Donations made for charitable purposes: In respect of section 80G, no deduction should be allowed by the employer/DDO, from the salary income. The tax relief on such donations u/s 80G will have to be claimed by the taxpayer in ITR. However, DDOs, on due verification, may allow donations to <u>the following bodies to the extent of 50% of the contribution</u> : a) The Jawaharlal Nehru Memorial Fund; b) The Prime Minister's Drought Relief Fund; c) The National Children's Fund; d) The Indira Gandhi Memorial Trust; e) The Rajiv Gandhi Foundation, and to the following bodies to the extent of 100% of the contribution: 1) The National Defence Fund or the Prime Minister's National Relief Fund; 2) The Prime Minister's Armenia Earthquake Relief Fund; 3) The Africa (Public Contribution-India) Fund; 4) The National Foundation for Communal Harmony; 5) The Chief Minister's Earthquake Relief Fund, Maharashtra; 6) The National Blood Transfusion Council; 7) The State Blood Transfusion Council; 8) The Army Central Welfare Fund; 9) The Indian Naval Benevolent Fund; 10) The Air Force Central Welfare Fund; 11) The Andhra Pradesh Chief Minister's Cyclone Relief Fund, 1996; (12) The National Illness Assistance Fund; (13) The Chief Minister's Relief Fund or Lieutenant Governor's Relief Fund, in respect of any State or Union Territory, as the case may be, subject to certain conditions; (14) The University or educational institution of national eminence approved by the prescribed authority; (15) The National Sports Fund to be set up by the Central Government; (16) The National Cultural Fund set up by the Central Government; (17) The Fund for Technology Development and Application set up by the Central Government; (18) The national trust for welfare of persons with autism, cerebral palsy mental retardation and multiple disabilities. (19) Swachh Bharat Kosh (from the assessment year 2015-2016) (20) Clean Ganga Fund (amount donated by residents only) (from the assessment year 2015-2016) (21) National Fund for control of Drug Abuse (from the assessment year 2016-17) Kindly check the eligibility from the above list before putting any amount against this column.				
Deduction under Section 80 TTA:				
(1)	A deduction upto Rs. 10,000/- in aggregate is available in respect of any income by way of interest on deposits (not being time deposits) in a saving bank account with- a. a banking company; b. a co-operative society engaged in carrying on the business of banking (including a co-operative land mortgage bank or a co-operative land development bank); or c. a post office			
Deduction under Section 87A:				
NEW				
(1)	AS per new section 87A wef AY 2014-2015 onwards: An assessee, being an individual resident in India, whose total income does not exceed five hundred thousand rupees, shall be entitled to a deduction, from the amount of income-tax (as computed before allowing the deductions under this Chapter) on his / her total income			

with which he/she is chargeable for any assessment year, of an amount equal to hundred per cent of such income-tax or an amount of two thousand rupees, whichever is less, Rs. 5,000/- WEF FY 2016-17. It means that tax credit of Rs 5,000 to every person who has a total income up to Rs 5 lakh.			
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Exemption under section 10(15)(i):-

(1)	Post office saving bank interest is exempt upto Rs. 3,500/- (in an individual account) and Rs. 7,000/- (in a joint account) by virtue of notification no. 32/2011 dated June 3, 2011 read with notification no. GSR 607 dated June 9, 1989.(The deduction under section 80 TTA will be allowed over and above this limit).		
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DEDUCTION UNDER CHAPTER VI-A IN RESPECT OF CERTAIN INCOMES:

Deduction under Section 80-U:

(1)	Income of a person with disability: Not less than 40% of any disability given in the aforesaid section and submission of a copy of certificate issued by Medical Authority. Certificate should be obtained from a Govt. Doctor. The relevant rule is Rule 11D. (Format may be taken from F&A Division, if required). Subject to certain conditions and subject to fixed deduction of ₹75,000 . A higher deduction ₹1, 25,000/- is available in respect of person with severe disability over 80% .		
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REPORTING OF CASH DEPOSITS DURING 09/11/2016 TO 30/12/2016

NEW

(by CPCB official in his/her name or spouse name or dependant family members' name)

	<u>Name of Account Holder</u>	<u>Relation with Official</u>	<u>Bank Name where cash has been deposited</u>	<u>Bank Account Number</u>	<u>Saving / Current</u>	<u>Amount of Cash deposits</u>	<u>Source of Cash</u>
(1)							
(2)							
(3)							
(4)							
(5)							
(6)							
(7)							
(8)							

Certified that the particulars furnished by me in annexure-II of Form 12 BB are correct and true to the best of my knowledge and belief.

Date:

Signature_____

Name_____