



Central Pollution Control Board

(Ministry of Environment & Forests, Govt. of India)
Parivesh Bhawan, East Arjun Nagar,
Delhi - 110032.

C-35011/01/2010/Admn(P)

23/06/2010

CIRCULAR

It has been noticed that the list of dependent family members submitted by the employees at the time of their initial entry in service of CPCB, has not been revised. With passage of time the list needs to be updated.

As per Guidelines issued by Government of India for availing concessions for family members, Government Servant has to furnish a declaration about dependency of his parents/children on him at the beginning of the year.

It has been decided to review and update the list of dependent family members of each employee of CPCB in the enclosed format. The format can also be downloaded from the website of the CPCB. The duly filled in format may be submitted to the undersigned along with documentary evidence, if required, within a period of 15 days from the date of issue of this circular. This will help Administration in granting concessions to his family members.

This is issued with the approval of the Competent Authority, Central Board.

(R.D. Pandey)
Administrative Officer (P)

To

All Divisional Incharges/Sectional Incharge
Incharge, Zonal Office, CPCB

With a request of circulate it
among the employees working
in their Division.

Copy to:

1. PS to CCB
2. PS to MS
3. All Notice Board